

ADVISEMENT AND REGISTRATION COUNCIL
MEETING MINUTES

December 7, 2017 12:30pm Hobart Hall 225

In Attendance: Iris DiMaio, Debbie Pluss, Elizabeth Stroppel

1. Discussed more syllabi, e.g. from Purdue, the University of Hawaii
2. Training modules discussed, based on research from other schools.
3. Developed a preliminary sketch for WPU from other models:
 - a. Basic info about the school, academic areas, etc.
 - b. Legal/ethical
 - c. Advisement skills: roles and expectations
 - d. Tools and resources
 - e. Records, planning, registration, progress
 - f. FAQ
4. Looked into WPU Academic Advisement document “Guiding our Students to Success!” <http://www.wpunj.edu/dotAsset/5589ba0c-4145-4847-8feb-37f0da1c0939.pdf>
Will search for other information already in existence.
5. E-mailing dates to schedule the next meeting.